



EXHIBITOR BUDGET CHECKLIST



What do you need to budget for while planning your booth?

Supplier costs listed below are from the 2014 rates provided by each specific vendor and should only be used to estimate your 2015 tabletop costs. Order forms for these services will be provided in the spring of 2015.

Benefits included with each 8'x8' booth:

Two full registrations per 8'x8' booth, 8' high back-wall black drape, 3' high side rail black drape, one 6' draped table, 2 side chairs, Booth ID sign with company name and booth #, up to 300 lbs. of material handling, company name and booth number on Flavorcon's web site, company name and booth number in show program

ELECTRICAL SERVICES

<input type="checkbox"/> DOUBLE OUTLET – 1000 WATT	\$ 160.00 + Labor
<input type="checkbox"/> POWER STRIP **Requires Double Outlet@ \$160.00**	\$ 40.00 + Labor
<input type="checkbox"/> QUAD BOX – 2000 WATTS	\$ 180.00 + Labor
<input type="checkbox"/> 30 AMP – 3 PHASE 120-208 VOLT	\$ 800.00 + Labor
<input type="checkbox"/> 100 AMP – SINGLE PHASE 120-208 VOLT	\$ 1,200.00 + Labor
<input type="checkbox"/> 100 AMP – 3 PHASE 120-208 VOLT	\$ 1,400.00 + Labor
<input type="checkbox"/> 200 AMP – 3 PHASE 120-208 VOLT	\$ 1,600.00 + Labor

PLACEMENT IN BOOTH Back Wall Left Side Right Side

PRICES DO NOT REFLECT ANY LABOR FEES OR CHARGES

ELECTRICAL LABOR CHARGES

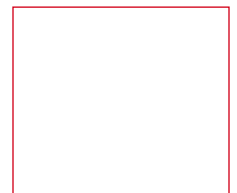
Regular Time: Monday – Saturday 8:00am – 4:00pm

ELECTRICIAN RATE PER HOUR REGUALR TIME \$120.00

Overtime: Monday through Saturday 4:00pm – 8:00am and all day Sunday

ELECTRICIAN RATE PER HOUR OVERTIME \$180.00

** Holidays are double time.





INTERNET AND AUDIO VISUAL SERVICES

INTERNET AND AUDIOVISUAL ARE PROVIDED BY PSAV



Visit us on the web partner.psav.com/HyattRegencyOHare or call 847-663-4520

STANDARD HIGH-SPEED

Includes Cable, Dynamic IP Address

\$200.00 Wired Internet / Per Line / Per Day

WIRELESS INTERNET

\$100.00 Per User, Per Day

42" – 46" LCD MONITOR

\$ 565.00 EACH DAY

65" LCD MONITOR

\$ 930.00 EACH DAY

*Contact PSAV for any additional network or equipment needs

INTERNET AND AUDIO VISUAL SUBJECT TO A 24% EVENT TECHNOLOGY SUPPORT CHARGE AND 10.25% TAX. PRICES DO NOT REFLECT ANY LABOR FEES OR CHARGES

PHONE SERVICES

LOCAL ACCESS *Make or receive local area calls* \$50.00 Installation & First Day

\$25.00 Each Additional Day

\$1.00/Call Outside Hotel

\$1.00/800# Calls Using LD carrier (*other 800#'s free*)

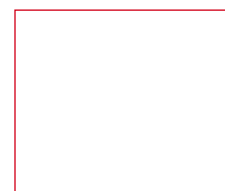
LONG DISTANCE & DIRECT-IN-DIAL

10-digit private #; can be called directly w/o operator \$385.00 Per Day, Plus call charges

SHIPPING AND RECEIVING INSTRUCTIONS

Handing charges for packages are as follows:

Weight/pounds	Charge
Letter	Complimentary
0-50lbs	\$7.00 per box
51-99lbs	\$0.40 per pound
100lbs and over	\$0.50 per pound
Pallets without weight	\$200.00 per pallet – inbound
Pallets with weight	\$0.50 per pound - inbound
Pallets w/ or w/out wt	\$100.00 per pallet- outbound





All materials sent to the hotel must be marked as follows:



- Complete return address
- Number of Boxes (i.e. 1 of 2 & 2 of 2)
- Hold for arrival-Attention: Guest Name, Organization/Company Name
- Hyatt Contact/Manager's Name

Address packages to hotel as follows:

Hyatt Regency O'Hare
9300 West Bryn Mawr Avenue
Rosemont, IL 60018

